

NATIONAL HOUSING DEVELOPMENT COMPANY LIMITED (NHDC)

CORPORATE GOVERNANCE COMMITTEE CHARTER

1. Purpose

- 1.1 The primary function of the Corporate Governance Committee (hereinafter referred to as 'the Committee') is to advise the Board of Directors on all aspects of corporate governance, nomination and remuneration of Directors/Senior Managers as well as to recommend best practices for NHDC. The Committee shall ensure that the disclosure requirements with regards to corporate governance, whether in the annual report or other reports on an ongoing basis, are in accordance with the principles of the applicable Code of Corporate Governance.

2. Membership

- 2.1 The Committee shall comprise at least three (3) members and the majority should be non-executive and where possible independent directors.
- 2.2 Only members of the Committee have the right to attend Committee meetings. However, the Committee may invite other persons to attend all or part of any meeting, as deemed necessary and appropriate.
- 2.3 The Board shall appoint the Committee Chairperson who should be an independent non-executive director. In the absence of the Committee chairperson, the remaining members present shall elect one of themselves to chair the meeting from those who would qualify under these terms of reference to be appointed to that position.

3. Secretary

- 3.1 The Company Secretary shall act as the secretary of the Committee.

4. Quorum

- 4.1 The quorum necessary for the transaction of business shall be any two (2) members (composed of at least one independent non-executive director).

5. Frequency of meetings

- 5.1 The committee shall meet at least once a year or otherwise as necessary.

6. Notice of meetings

- 6.1 Meetings of the Committee shall be called by the secretary of the Committee at the request of the Chairperson of the Committee or any member of the Committee.
- 6.2 Notice of each meeting of the Committee confirming the venue, time and date enclosing an agenda of items to be discussed shall, other than under exceptional circumstances, be

forwarded to each member of the Committee and any other person required to attend the meeting, prior to the date of the meeting.

7. Minutes of meetings

- 7.1 The secretary shall minute the proceedings and resolutions of all Committee meetings, including the names of those present and in attendance.
- 7.2 The Committee's minutes shall be circulated to the members of the Committee and to the Chairperson of the Board and may also, if the Chairperson of the Committee so decides, be circulated to other members of the Board. Once approved and duly signed, minutes should be circulated to all other members of the Board unless it would be inappropriate to do so in the opinion of the Committee Chairperson.

8. Written Resolution

- 8.1 Decision may also be taken by way of written resolution signed by all members of the Committee. Members may also give approval by electronic means (such as facsimile, electronic mail or other similar means of communication).

9. Terms of Reference

The Committee should carry out the following duties and responsibilities:-

9.1. Corporate Governance

- 9.1.1 Advise the Board on all aspects of corporate governance and to recommend the adoption of best practices as appropriate for the company;
- 9.1.2 Determine, agree and develop the company's general policy on corporate governance in accordance with the applicable Code of Corporate Governance;
- 9.1.3 Prepare the corporate governance report to be published in the company's annual report, ensure that disclosures are made in the annual report in compliance with the disclosure provisions in the Code of Corporate Governance and liaise with the Board in relation to preparation of committee's report to shareholders, as required;
- 9.1.4 Report any breach of the Code to the Board of NHDC for action to be taken;
- 9.1.5 Review the terms and conditions of the Board, Sub-Committees, Chairman, Chief Executive Officer/Managing Director and clearly demarcate the lines of responsibilities.

9.2. Nomination

- 9.2.1. Being a state-owned enterprise, the Board of Directors are constituted by the ultimate Shareholder, being the Government of Mauritius.
- 9.2.2 The proposed appointee is required fill in an Individual Customer Due Diligence (ICDD) and disclose among others, academic qualifications/experiences, Other Directorships and Shareholding, PEP declaration, Conflict of Interest declaration and Convictions/Investigations.

The Corporate Governance Committee, based on disclosures/submission/declaration from the proposed appointee and from other sources and would submit its recommendations to the Board the appointment of Director(s). The Board, would in turn recommend, to the Shareholders to approve the appointment of Director(s).

9.2.3 Ensure that on appointment to the Board, non-executive directors receive a formal letter of appointment/ and or receive an induction pack.

9.2.4 Review the results of the board performance evaluation process that relates to the composition of the board.

9.3. Remuneration

9.3.1 Members of the Committee shall be paid such special remuneration in respect of their appointment as shall be recommended by the Board and ratified or approved by Shareholders. Such special remuneration shall be in addition to the monthly remuneration payable to Directors.

9.3.2 The level and structure of remuneration for Directors shall be determined at the Shareholders' Meeting.

10. Reporting responsibilities

10.1 The Committee Chairperson shall report to the Board on its proceedings.

10.2 The Committee shall make recommendations to the Board it deems appropriate on any area within its remit where action or improvement is needed.

11. Other matters

The Committee shall:

11.1 Have access to sufficient resources in order to carry out its duties, including access to the Company Secretary and Management for assistance as required.

11.2 Give due consideration to laws and regulations, the principles of the Code of Corporate Governance and any other applicable rules.

11.3 Arrange for periodic reviews of its own performance and as and when required, review its charter to ensure it is operating at maximum effectiveness and recommend any changes it considers necessary to the Board for approval.

12. Authority

12.1 The Committee is authorised by the Board to obtain, at the Company's expense, outside legal or other professional advice on any matters within its terms of reference.

APPROVED BY THE BOARD OF DIRECTORS OF NHDC ON 30 AUGUST 2021.